Job Description - Warehouse Operative Apprentice

SUMMARY
An excellent opportunity for a keen, enthusiastic and committed apprentice to join our busy, experienced and friendly Motorcycle Logistics team at our EBC Brakes Global HQ in Northampton. Working towards a Level 2 Supply Chain Operator Apprenticeship Standard.

There will be the opportunity for a permanent role within the company following successful completion of the apprenticeship, followed by further training and development opportunities in the future to progress within the company for the right applicant.

PRIMARY RESPONSIBILITIES
- Receive the pallet(s) and place in correct location in picking rack;
- Overflow from under racking replenished on to shelves;
- Relabel pallets that are excess to shelves and restack onto pallets;
- Replenish other motorcycle stock products when required;
- Mark off as packed on the paperwork and file sheet, once complete;
- Assist team to pick and pack orders, when required;
- Assist in quiet periods with shelf tidying, general tidying/clean up duties, making up boxes, preparing packaging and if required, picking of sales orders;
- Any other tasks as directed by Motorcycle Logistics Manager.

Desired Skills:
- Ability to work accurately under pressure and to set deadlines;
- Ability to prioritise and to manage time effectively;
- Excellent communication skills;
- Excellent attention to detail and highly organised;
- Ability to listen to and follow instructions accurately.

Personal Qualities:
- Ability to work as part of a team and as an individual;
- Ability to get on with colleagues of all ages and backgrounds and have the ability to fit in with an existing team;
- Enthusiastic;
- Can follow guides or instructions;
- Eagerness to learn and develop personal skill set;
- Must understand that the role can be physically demanding and repetitive.

Desired qualifications:
- Maths & English GCSE or equivalent grades A*-C is preferred but not essential as Functional Skills will be supported within the apprenticeship if required.

Working conditions:
- Full time position: 40 hours per week. Mon-Thu 08:00-17:30 & Fri 08:30-13:00.
- Hourly rate: £4.55-£8.20 (national minimum wage based on age of candidate)
- Full uniform and PPE provided.

Start date: As soon as possible.
Applications for this apprenticeship are being processed by Intec Business Colleges – applications should be sent to tracey.chaplin@intectbusinesscolleges.co.uk.