



Freeman Automotive (UK) Ltd
EBC Brakes World Headquarters
Upton Valley Way East
Pineham
Northampton
NN4 9EF
Telephone: (01604) 583344
Fax: (01604) 587412

www.ebcbrakes.com e.mail: info@ebcbrakesuk.com

MANUFACTURERS OF THE WORLDS LARGEST RANGE OF DISC BRAKES FOR ANY VEHICLE

Job Description – Gatehouse Operative

EBC Brakes are looking for a Gatehouse Operatives to work at our World HQ in Pineham, Northampton, NN4 9EF on an alternating morning & afternoon shift basis:

WEEK ONE SHIFT: Monday-Friday 05:45-14:00 (30-minute unpaid lunch break daily) = 38.75 hours

WEEK TWO SHIFT: Monday-Thursday 13:00-18:30, Friday OFF = 22 hours

NOTE: Some flexibility on these hours may be considered to suit the right applicant; however, you must be in a position to and be prepared to work additional hours to provide some holiday cover for the other member of the team throughout the year.

Pay: £9.78 per hour

PRIMARY RESPONSIBILITIES

- WEEK ONE SHIFT: Unlocking and opening up of the site ready for 6am start (Monday-Friday), plus locking up and securely closing up the site at 14:00 on a Friday.
- WEEK TWO SHIFT: Locking up and securely closing up the site at the end of the day at 18:30
- Welcome all site visitors, contractors and drivers, controlling access to and exit from the site, and ensuring compliance with Company procedures.
- Direct drivers and visitors to the relevant site destination.
- Liaise with emergency services and support with health & safety procedures in the event of an emergency, such as a fire or presence of unauthorised persons.
- Communicate effectively with all departments in relation to visitor arrivals.
- Operate and monitor the CCTV system in accordance with the CCTV Policy.
- Conduct and log random searches of employees and visitors/drivers.

KNOWLEDGE AND SKILLS REQUIRED

- Previous experience in a similar role is preferred but not essential (SIA license is NOT needed).
- Knowledge of security systems including CCTV is preferred but not essential as full training will be provided.
- Effective communicator and the ability to interact effectively with people.
- Desirable - hold a full UK/EU driving license and have own transport.

BENEFITS:

- Free on-site parking.
- Uniform provided.
- Employee discount on EBC products.
- Cycle to Work Scheme (salary sacrifice)
- 28 days holiday (including bank holidays), plus long service award.