

Job Description - Production Operative

SUMMARY

As part of a brake pad production team you will be working closely with colleagues in various stages of production to manufacture motorcycle and automotive brake pads to high standards of quality and efficiency.

PRIMARY RESPONSIBILITIES

- Operate various equipment and machinery (may include finishing machine, shot-blaster, pre-form machines and presses) to produce parts in accordance with the relevant drawings and specifications;
- Maximise daily output in-line with targets, producing parts to set priorities to ensure high customer service levels are achieved;
- Count and inspect items, as per the details shown on the works order;
- Perform physical stock movements (does involve some heavy lifting);
- Preparing items for collection/delivery;
- Maintaining the general tidiness of the Production area;
- Complete paperwork showing daily production;
- Identify process improvement opportunities;
- Any other duties as issued by the Production Manager.

KNOWLEDGE AND SKILLS

- Previous production, manufacturing experience preferred;
- Highly motivated, must have a strong desire to deliver against targets and to a high standard;
- Must be hard working, able to work as part of a team but also independently;
- Flexible working attitude, overtime may be required during busy periods;
- Must be able to form good working relationships at all levels of the organisation;
- Ability to work independently in line with standard operating procedures and follow instructions;
- Ability to read, write, communicate and comprehend written and verbal instructions in English;
- Experience in manual handling.

WORKING CONDITIONS

Working hours: "Two shift" pattern Monday-Thursday 06:00-14:00/14:00-22:00 and Friday 06:00-13:00/13:00-20:00 (30 minute paid lunch break included). Total 39 hours per week.

NOTE: The statements above are intended to describe the general nature and level of work being performed by people assigned to the job. They are not construed to be an exhaustive list of responsibilities, duties and skills required of personnel in the job. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.