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MANUFACTURERS OF THE WORLDS LARGEST RANGE OF DISC BRAKES FOR ANY VEHICLE

Job Description – Artworker

SUMMARY

We are looking for an experienced Artworker to work within our Studio Department.

PRIMARY RESPONSIBILITIES

- Creation of Motorcycle & Automotive Catalogue artwork and file preparation using Adobe InDesign;
- Manage/update content for various Company websites;
- Email marketing;
- Proofreading of company marketing materials;
- Creation of marketing materials and internal artwork;
- Print sourcing and purchasing for the group of companies;
- Any other work/tasks assigned by line manager and Senior Management Team.

KNOWLEDGE, SKILLS & EXPERIENCE REQUIRED

- Practical experience of using the following software:
 - Mac skills and technical knowledge of Illustrator and Photoshop are desirable. In depth knowledge of InDesign is essential
 - Microsoft Office
 - Wordpress
- Technical understanding of designing layouts and preparing artwork for print;
- Positive attitude with the ability to work under pressure and to deadlines;
- Attention to detail;
- High level of reading and writing skills including an excellent knowledge of grammar;
- Knowledge of printing processes and printed items specifications;
- Knowledge of packaging specifications;
- Proof reading skills;
- Familiar with Apple Mac computers.

SALARY: From £9.50 per hour depending on experience (please specify salary expectations on application).

HOURS OF WORK: Monday-Thursday 08:00-16:45 (30 minute unpaid lunch break and Friday 08:00-13:00. Total 38 contracted hours per week.

START DATE: As soon as possible.

NOTE: The statements above are intended to describe the general nature and level of work being performed by people assigned to the job. They are not construed to be an exhaustive list of responsibilities, duties and skills required of personnel in the job. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.