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MANUFACTURERS OF THE WORLDS LARGEST RANGE OF DISC BRAKES FOR ANY VEHICLE

## Job Description - Quality Manager

### SUMMARY

Plan and manage the company quality procedures and implementation of ISO9001:2015.

### PRIMARY RESPONSIBILITIES

1. Ensure the quality and integrity of all company products and procedures.
2. Implementation of ISO9001:2015.
3. Upkeep / Implement COP within various manufacturing areas.
4. Internal audits within the group.
5. Ensuring compliance with all current legislation.
6. Attend management meetings at Northampton, when available.
7. Liaise with other group companies and suppliers for product manufacturing and quality.
8. Liaise with H&S department and other senior managers to construct and maintain the IMS.

### KNOWLEDGE AND SKILLS

1. A knowledge of the automotive and motorcycle parts and the industry would be an advantage.
2. In depth knowledge of ISO9001:2015.
3. Internal auditing knowledge.

### PROFESSIONAL AND INTERPERSONAL SKILLS

1. Ability to lead, inspire and motivate others.
2. Possess the ability to cultivate excellent working relationships with other departments, companies within the Group and suppliers/contractors.
3. Possess a positive and professional approach to duties, colleagues and management.
4. Organised, methodical and a keen eye for detail.
5. Exceptional communication and interpersonal skills, both orally and written.
6. Strong work ethic - self-motivated.

### WORKING CONDITIONS

Reporting to the Facilities Manager.

#### **Note:**

*The statements above are intended to describe the general nature and level of work being performed by people assigned to the job. They are not construed to be an exhaustive list of responsibilities, duties and skills required of personnel in the job. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.*